

Clay County Historical Society Board of Directors

Meeting Minutes

Tuesday, February 20, 2018

I. Call to order

Dan Christopherson, president, called to order the regular meeting of the CCHS at 9:30 am on February 20, 2018.

II. Roll call

Lisa Johnson conducted a roll call. The following persons were present: Dan C., Gloria H., Joni F., Lisa J., Ruth B., Maxine J., Marvin W., Judy S., Barb C., Erin B., Wess P. and Jim S.

III. Adoption of Agenda:

- a) “Old Electric Plant” will be new business item J.
- b) “Newsletter” will be new business item K.
- c) Erin and Barb will be added to committee list on old business item 6A.

Motion to approve agenda by Gloria, Seconded by Barb. Motion carried.

IV. Approval of minutes from last meeting

Lisa Johnson read the minutes from the last meeting. The minutes were approved as corrected. (Moved by Maxine, seconded by Joni. Motion carried.)

V. Executive Director’s Report

- a) Wess is hoping to make changes to the “Bridal Room” upstairs to feature cookie cutters from Jacobsen’s Bakery and the Vermillion Beauty Shop sign. The goal will be to make a bigger display of local business history.
- b) We are working to create a form or system to record volunteer hours for the new fiscal year. This will be helpful for grant writing and other reporting.
- c) We received a bid for lawn care from Leisure Lawn Care. After discussion, it was decided to table the lawn care issue until the March meeting.
- d) Wess will be hosting students from the USD Elementary Education program again to do research for the Fallen Soldier Project. A student from Dr. David Burrow’s Podcasting History class also came in to do research on Prohibition in Vermillion.
- e) Wess will be hosting an OLLI class on Wednesday, Febru 21, 10-11:30am at the house. She will be showcasing the house and the resources available for research.

- f) Other upcoming events: Theta Omega ESA Installation of Officers on February 24. A bridal shower on April 21, a VHS graduation reception on May 12, a wedding on July 7.

VI. Old Business

- a) **Use of House Guidelines:** A set of “Use of House” guidelines, rules and suggested donation scale was discussed by a committee formed for the purpose. (Ruth B, Judy S, Gloria H, Barb C, Erin B, Wess P). A motion to accept the general guidelines suggested by the committee was made by Maxine and seconded by Lisa. The motion carried.
- b) **Bathroom addition, grant, timetable:** Kevin Jacobsen has agreed to work on a brochure to show the general membership what the new bathroom will look like. The start date for work will be set after the frost is out of the ground. Ruth is working on a donation push to members. We received a ceremonial check from the Dakota Hospital Foundation this morning.
- c) **New Logo:** Dan has sent an email to the board of a new logo designed by Paulette Wipf at Pressing Matters. The logo would be used for letterheads and other CCHS printed material. Ruth moved to approve the general concept of the logo, seconded by Gloria. Motion carried.

VII. New Business

- a) **Recording Secretary:** Erin B has agreed to assume the position of recording secretary from Lisa J. Lisa will remain on the board as a member at large.
- b) **Additional Board Member:** Kevin Jacobsen has expressed his interest in joining the CCHS board of directors. A motion to approve was made by Gloria, seconded by Barb. Motion carried.
- c) **Medium Program:** Lisa Johnson has become acquainted with a spiritual medium who would be willing to do a program at the house. The medium would ask for a minimum price per head for tickets, but we can also include a little extra for the use of the house. Joni moved to go ahead with the medium program, seconded by Maxine. The vote was not unanimous, and discussion was raised by those on the board who were not in favor of CCHS sponsoring the program. The membership was polled and the motion carried 9 to 3.
- d) **Clay County Commissioners Luncheon** will be held Tuesday, March 13 at 11:30 am. This is a chance for our board to thank the Commissioners for their support and give them an update on our current projects. Members have reported to Wess what they will bring for the lunch.
- e) **Change of Regular Meeting Time:** We will change our regular March business meeting from 9:30 am on March 20, to 1:00pm on March 13, immediately after the Commissioners Luncheon.
- f) **ESA Tour of Tables:** The Tour of Tables is scheduled for Saturday, April 7. Judy and Gloria will be creating a table around Pansy’s dishes from the AWH. Board members are invited to enjoy the event and sit at the table. Please let Gloria know if you are able to attend.

- g) **House Maintenance:** It has been observed that there is a leak in the gutters, especially over the newly constructed ramp. We are working on taking bids for gutter replacement. Jim S. has suggested caulking the problem areas for now to protect the ramp.
- h) **Accountant:** Dan will meet will meet with Dwight Berglin, as we need to set up the filing of a 990 form (Return of Organization Exempt from Income Tax).
- i) **Cards:** Cards of sympathy will be sent to the families of Mark Crowley and Ron Moyer (husband of Cait Collier) on behalf of the board.
- j) **Old Electric Plant:** Jim Stone is looking for information and pictures of the old electric plant that was torn down in the 1980s. A few instrument panels that had been salvaged from the old plant were found in the basement of AWH. Jim has since taken them to the W.H. Over Museum.
- k) **Newsletter:** Judy has called for all information for the March newsletter to be handed in ASAP.

VIII. Member Comments

Marvin thinks he may have a few more items from Jacobsen's Bakery that could be displayed with the recently donated cookie cutters.

Maxine reminded members that the W.H. Over Museum banquet will be held on March 11th.

IX. Adjournment

Joni moved to adjourn, seconded by Erin. Motion carried. Meeting adjourned by the president.

Minutes submitted by: Lisa Johnson