

Clay County Historical Society Board of Directors Meeting Minutes

Tuesday, March 13, 2018 (Corrected)

- I. Call to order** Dan Christopherson, president, called the meeting to order at 1:00pm on Tuesday, March 13, 2018.
- II. Roll call** The following members were present: Dan C., Gloria H., Joni F., Ruth B., Maxine J., Marvin W., Judy S., Art R., Erin B., Kevin J., Wess P. and Jim S.
- III. Adoption of Agenda** Motion to approve agenda by Gloria, Seconded by Ruth. Motion carried.
- IV. Approval of minutes from last meeting** The minutes of the February 20 were approved as corrected. (Moved by Maxine, seconded by Gloria. Motion carried.)

Finance Report A motion by Art R to accept the finance report, seconded by Marvin. Motion carried. A full copy of the financial report is available on request in the AW House office.

The MidAmerican and Midco bills are now on automatic withdrawal to ensure prompt payment.

V. Executive Director's Report

- Students from two classes at USD have visited the house for research projects.
- Wess has hosted an OLLI class and the Burbank Feeders 4-H group.
- We have received an invitation to the 2018 Chamber Banquet for anyone interested in attending.
- We have been contacted by Oklahoma Correctional Industries, a program that offers job training for inmates in OK. They specialize in digitizing high school yearbooks (and only high school yearbooks. They will not digitize our USD annuals collection.) This is a free service. Wess would like to contact a few other SD groups that have used the service to get an impression of how it works. We may also find a more local program that does the same thing.
- The "Regulator" clock, from the original court house, has been moved and redisplayed in the dining room.
- Wess is starting to look at spring/summer activities, including lining up musicians for Music Mondays and the reopening of the school house for school and tour groups as the weather improves.

VI. Old Business

- a) **Bathroom addition, grant, timetable:** Kevin Jacobsen is working on a brochure and information for distribution to help promote the work and fundraising for the bathroom project. He is looking for a picture of the NW side porch in its original form.

Ruth raised the idea that all board members should consider making an individual donation to the bathroom project to show our full support for the plan.

Wess raised the question of seeking approval for the remodel from the SD State Historical Society or the State Historical Preservation Commission. Jim will take the issue to our local

Preservation Commission group and Kevin will make a call to Pierre to enquire about State approval.

- b) **House Maintenance:** We are still waiting for a possible quote from Mart Bros. Construction for new gutters made from a steel/aluminum alloy. We already have a quote from Keith Joy for aluminum gutters. It was decided to table the issue until the next meeting, in hopes we will have more information on cost. In the meantime, Jim is willing to create a temporary patch to protect the ramp from leaks.
- c) **Form 990:** Dwight Berglin has agreed to file the Form 990 for us. (Return of Organization Exempt from Income Tax)

VII. New Business

- a) **Medium Program:** Lisa Johnson will schedule the event and keep Wess informed.
- b) **Annual Report to SD Secretary of State:** We have been notified that we are delinquent in annual report to the state. This is necessary in order to maintain our status as a 501(c)(3) status. Dan will finish the report and send it in by the deadline. Discussion followed about creating an annual calendar for forms and reports such as this and the Form 990, to prevent missing deadlines in the future.
- e) **Lawn Care for 2018:** A motion was made by Marvin to continue using Bensen's Lawn Care for mowing services in 2018-19, seconded by Maxine. Motion carried. Wess will also check with Bensen's about the cost of a pre-emergent weed treatment.
- f) **Ballot for Annual Meeting:** The CCHS Annual Meeting will be held Thursday, April 12, 2018. The ballot for board elections will read as follows:

President: Dan Christopherson

Vice President: Gloria Hensley

Treasurer: Joni Freidel

Recording Secretary: Erin Burrow

Membership Secretary: Ruth Bylander Past President: Maxine Johnson

Directors: Marvin Walz, Judy Sullivan, Art Rusch, Lisa Johnson, Barbara Campbell, Kevin Jacobson

We will meet at 6:00pm on April 12 for our business meeting and election followed by a program by Tom Sorensen at 7:00pm. Wess, Ruth and Erin will work on promotion of the meeting and especially Tom's program. The April 12th meeting will take the place of the meeting currently scheduled for April 17th.

VIII. Member Comments

In her capacity as CCHS liason to the CCHPC, Gloria requested the Preservation Commission support the Ice Cream Social again this year and they have agreed to donate \$500 toward the event.

IX. Adjournment

Maxine moved to adjourn, seconded by Joni. Motion carried. Meeting adjourned by the president.

Minutes submitted by: Erin Burrow