

CLAY COUNTY HISTORICAL SOCIETY
MINUTES- Approved
BOARD OF DIRECTORS MEETING
Monday, November 19, 2018 @9:00 A.M.

The monthly meeting of the Clay County Historical Society was called to order at 9:00 a.m. by Vice President Gloria Hensley. Members present were: Gloria Hensley, Erin Burrow, Ruth Bylander, Maxine Johnson, Judy Sullivan, Lisa Johnson, Art Rusch, Barb Campbell, Kevin Jacobson, Jim Stone; also present was Wess Pravecek, Executive Director for the Austin-Whittemore House. Members absent were Dan Christopherson, Joni Freidel and Marvin Walz.

The agenda was reviewed and accepted, with two additions, by motion of Maxine Johnson; seconded by Ruth Bylander; motion passed. The minutes were passed by motion of Barb Campbell; seconded by Maxine J; motion passed. The treasurer's report for October was sent to the board by Joni Freidel. A complete report will be available for perusal in the office. The report was accepted by motion of Ruth B; second by Lisa Johnson; motion passed.

Wess Pravecek, Executive Director Report:

- Wess has requested black 3-ring binders to help organize files following the expansion project.
- Wess is still looking for funding towards a new laptop for the office. She has already raised \$400 of the estimated \$600 needed for purchase.
- The Civic Council will be using the house for their annual meeting.
- Thank you to all who helped and contributed to the extension project.
- Don't forget to log your volunteer hours!

OLD BUSINESS:

a) Bathroom Addition: The extension is coming along nicely and will be completed before the Tour of Homes. Jim Stone let the board know that there will be an increase in the electrical bid after the decision was made to add more outlets than originally planned.

b) CCHS Aprons and Shirts: Wess says the aprons should be done by the end of this week. Cost is \$20 a piece. Board members were asked to get their money to Wess as soon as possible.

c) Tour of Homes Update: Ticket and posters for the event have gone out. It will be in the local papers next Tuesday. Gloria H has written a letter for the homeowners with information about the pre-tour and tour schedule. Please let the Tour of Homes committee know if you can contribute treats for that evening. Treats will need to be delivered between 12-2 on that Friday.

Lisa Johnson announced that Joe Hoffman will host a meatball making "party" on Thursday, December 6 at 8:30am. About four volunteers are needed. Ruth Bylander has offered to reimburse Joe for expenses for making the meatballs.

d) Laptop Computer: See Executive Director's report.

NEW BUSINESS

a) Newsletter Recap: The latest combined newsletter came out as expected and will be the last of the year. The next newsletter will come out in March 2019.

b) Sweets and Treats: All treats for the event will need to be delivered to the house on Friday, December 14 by noon. A poster still needs to be created for the event. Barb Campbell asked for advice and help on promoting the event in the local paper. Wess will give her a copy of last year's ad as a reference.

c) December Business Meeting: In view of the many events to be held in December, there will be no regular meeting that month. The next regular business meeting will be in January 2019.

d) Cemetery Walk: Ideas for next year's cemetery walk were discussed.

e) Downspouts: An update on the downspouts and gutters was given.

Art Rusch moved to adjourn the meeting. The meeting was adjourned in due form by the vice president.

The next regular business meeting will be held Monday, January 21 at 9:00 am.

Submitted by
Erin Burrow
Recording Secretary